

Application Form

For your application to be processed you must answer all questions



A. AGENT DETAILS

Sydney Planned Realty
Level 13, 52 Alfred Street
Milsons Point NSW 2061
Phone: 02 9434 2445
Fax: 02 9434 2410
www.gainsworth.com.au

B. PROPERTY DETAILS

1. What is the address of the property you would like to rent?

2. Lease commencement date?

 Day Month Year

3. Lease term

 Years Months

4. How many people will normally occupy the property?

 Adults Children

C. PERSONAL DETAILS

5. Please give us your details

Mr Ms Miss Mrs Other

Surname Given Name

Date of Birth

Driver's licence no.

Drivers licence state

PLEASE ATTACHED PHOTOCOPY OF DRIVERS LICENCE PHOTO

Passport no.

Passport country

Pensions no. (if applicable)

Pension type (if applicable)

6. Please provide your contact details

Home phone no.

Mobile phone no.

Work phone no.

Fax no.

Email address

7. What is your current address?

D. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. I acknowledge that I will be required to pay the amounts as specified in Section I.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorize the Agent to obtain personal information from:

- (a) The owner or the Agent of my current or previous residence
 - (b) My personal referees and employer/s
 - (c) Any record, listing or database of defaults by tenants
- If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- (a) Communicate with the owner and select a tenant
- (b) Prepare lease/tenancy documents
- (c) Allow tradespeople or equivalent organisations to contact me
- (d) Lodge/claim/transfer to/from the Residential Tenancies Bond Authority
- (e) Refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) Refer to collection agents/lawyers (where applicable)
- (g) Allow statutory authorities including gas, water & electricity to obtain a forwarding address upon vacation.

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy for the premises. I am aware that I may access personal information on the contact details above.

Signature

Date

E. APPLICATION HISTORY

8. How long have you lived at your current address?

 Years Months

9. Why are you leaving this address?

10. Agent/Landlord details of this property (if applicable)

Name of Landlord or agent

Landlord/agent's Phone no.

Weekly rent paid

11. What was your previous residential address?

12. How long have you lived at this address?
 Years Months

13. Agent/Landlord details of this property (if applicable)
 Name of Landlord or agent

 Landlord/agent's Phone no. Weekly rent paid
 Was bond refunded in full? If not why not?

F. EMPLOYMENT HISTORY

14. Please provide your employment details
 What is your occupation?

 Employer's name (inc. accountant if self employed or institution if a student)

 Employer's address

 Contact name Phone no.
 Length of employment Years Months Net income?

15. Please provide your previous employment details
 Occupation?

 Employer's name

 Length of employment Years Months Net income?

G. CONTACTS REFERENCES

16. Please provide a contact in case of emergency
 Surname Given name/s
 Relation to you Phone no.

17. Please provide two personal references (not related to you)
 1. Surname Given name/s
 Relation to you Phone no.

2. Surname Given name/s
 Relation to you Phone no.

H. OTHER INFORMATION

18. Car Registration

19. Please provide details of any pets:
 Breed/type Council registration/number

I. PAYMENT DETAILS

Property rental
 \$ Per week OR \$ Per month

First payment of rent in advance	\$ <input type="text"/>
Rental bond (4 weeks rent)	\$ <input type="text"/>
Tenant's share of cost of preparing tenancy agreement	\$ <input type="text"/>
Sub Total	\$ <input type="text"/>
Less: deduct Reservation Fee (see Below)	\$ <input type="text"/>
Amount payable on signing tenancy agreement (cash or bank cheque only)	\$ <input type="text"/>

J. RESERVATION

Complete this section if you wish to reserve the property for a period of time:

RESERVATION FEE RESSERVATION PERIOD Days

The Landlord's Agent undertakes:

- (a) The premises will not be let during the Reservation Period, pending the agreement of a residential tenancy agreement
- (b) The whole fee will be refunded if the landlord does not decide to enter into a residential tenancy agreement for the premises during the Reservation Period
- (c) The whole fee will be refunded if the landlord does not carry out (during the Reservation Period) repairs or other work upon which is a condition to entry into a residential tenancy agreement
- (d) If the Applicant decides not to enter a residential tenancy agreement, and the premises are not let or otherwise occupied during the Reservation Period, the landlord may retain the portion of the fee representing the rent that would have been paid during the Reservation Period (based upon the proposed rent), but must refund the remainder, and
- (e) If a residential tenancy agreement is entered into, the fee is to be contributed towards rent for the premises

Signature of the Landlords agent Date